



Department of Energy

Washington, DC 20585

November 29, 2011

Mr. Andrew Reed
MuckRock News
DEPT MR 933
PO Box 55819
Boston, MA 02205-5819

HQ-2012-00335-F

Re: most recent expense reports, going back for the past six months, for Dr. Steven Chu, who works as Secretary of Energy

Dear Mr. Reed:

Thank you for the request for information that you made to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. Your letter was received in this office today and has been assigned a controlled number, HQ-2012-00335-F. Since we receive several hundred requests a year, please use this number in any correspondence with the Department about your request.

We are reviewing your letter to determine if it addresses all of the criteria of a proper request under the FOIA and the DOE regulation that implements the FOIA at Title 10, Code of Federal Regulations, Part 1004. We will send you a subsequent letter to inform you if we need additional information or to state where the request has been assigned to conduct a search for responsive documents.

I appreciate the opportunity to assist you with this matter. If you have any questions about this letter, please contact this office on (202) 586-5955.

Sincerely,

A handwritten signature in black ink, appearing to read "Alex C. Morris", is written over a large, faint circular stamp.

Alexander C. Morris
FOIA Officer
Office of Information Resources

